

VILLAGE OF DORCHESTER BOARD MEETING

DRAFT

DATE: Monday, May 11, 2020

5:00 pm

Village Office, 250 Parkside Dr., Dorchester, WI

Minutes:

1. Meeting called to order by President Schwoch at 5:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Duranceau, Trustee Goldschmidt, Trustee Klimpke, Trustee Lageman, and Trustee Klemetson. Also present were Public Works Supervisor Clint Penney, Water/Sewer Manager, Rick Golz, Clerk/Treasurer, Michelle Dunn, Deputy Clerk/Treasurer, Christie Erikson, Police Chief Gary Leichtman, Mike Voss of MSA, Bob Christensen, Building Inspector for Dorchester, and Dan Gustafson of Cooper Engineering, Pam Leichtman, and Kevin O'Brien – TP Printing.
4. Two sealed bids were received and opened, both were for the 656 I.H. Tractor. First bid was for \$2,255, second bid was for \$1,569.99.
5. No Public Input.
6. Announcement: Clerk/Treasurer distributed upcoming League of Wisconsin Municipality trainings for current Trustees.
7. An updated Committee listing was distributed as approved by the board on April 15, 2020.
8. Motion was made by Trustee Schauer to approve April 1, 2020, April 15th Organizational Meeting, and April 15th Special Board meeting minutes. Trustee Klimpke Seconded. Motion carried, 7-0.
9. Motion was made by Trustee Schauer to approve April 2020 Audit Report. Trustee Klimpke seconded. Motion carried, 7-0.
10. Chief Gary Leichtman update – obtaining information on ID's for Village Employees.
11. Water/sewer monthly update – Rick Golz stated the phosphorus shed will be set up and delivered Tuesday, May 19, 2020. Golz also stated that phosphorous levels are lower than expected.
12. Public Works Supervisor Clint Penney reported that a storm drain will be placed on Circle Drive.
13. Trustee Klimpke motioned to have Village Attorney, Bonnie Wachsmuth review the Raze Order for 128 S 2nd Street as distributed and have Village Attorney add in proper dates as needed and to proceed with actions once approved by Village Attorney. Trustee Schauer seconded. Motion carried, 7-0. Trustee Klemetson motioned to have Chief Leichtman issue a citation to Terry Recore in accordance to Ordinance 178 & Ordinance 200 for 128 S 2nd St. property, to be cleaned up within 30 days. Trustee Klimpke seconded. Motion carried, 7-0. Trustee Klimpke motioned to allow Chief Leichtman to obtain court order to access 119 Front Street property to inspect damage to the property. Trustee Duranceau seconded. Motion carried, 7-0.
14. A copy of a letter dated April 17, 2020 sent to Terry Recore from Village Attorney, Bonnie Wachsmuth in regards to vacated property at 127 Front Street was presented to the board. It was asked if the Village should extend the 30-day deadline Attorney Wachsmuth gave Terry Recore. Trustee Klimpke motioned to not grant an extension. Trustee Schauer seconded. Motion carried, 7-0.

15. Mike Voss, MSA, presented to the Board that it could take up to \$3000 to maintain the GIS project. Trustee Schauer approved to sign the maintenance contract for the GIS system. Trustee Lageman seconded. Motion carried, 7-0.
16. MSA presented to the board the Ten-Year Capital Improvement Plan, 2020-2030, MSA Project No. 06337048. A draft resolution was also included. Trustee Schauer motioned to present the CIP plan to the Planning Commission to review and bring recommendations to the board. Trustee Lageman seconded. Motion carried, 7-0.
17. Cooper Engineering presented to the Board a Proposal for Engineering Services, 2021 Street and Utility Reconstruction Project. Trustee Schauer motioned to approve the \$8,500 surveying cost in order to move forward with street projects. Trustee Lageman seconded. Motion carried, 7-0.
18. Proposed advertisement for bids was presented to the Board. Trustee Schauer motioned to approve the bid advertisement. Trustee Klimpke seconded. Motion carried, 7-0.
19. A proposed contract from American Asphalt was presented to the Board for the cost of pulverizing services for street projects on Circle Drive, N 2nd St., and N Front St. The projected amount is \$7,595.00. Trustee Klimpke motioned to approve proposal. Trustee Duranceau seconded. Motion carried, 7-0.
 - a. Motion was made by Trustee Klimpke to adjourn meeting in order to conduct the Board of Review meeting, and to reconvene after the Board of Review meeting. Trustee Schauer seconded. Motion carried, 7-0. Meeting adjourned at 6:00pm.
 - b. Motion was made by Trustee Schauer, and seconded by Trustee Lageman to reconvene the Village Board meeting. Motion carried, 7-0. Meeting reconvened at 8:01pm. Trustee Duranceau was no longer present.
20. Three quotes were distributed to the Village Board in regards to the purchase of a tractor for the Village. Public Works Supervisor, Clint Penney, recommended going with the quote from Chili Implement as it is the only quote that offers the most of what Public Works needs at this time. Trustee Klimpke motioned to approve the purchase of a Kubota from Chili Implement, not to exceed \$30,000 at this time. It was also motioned that a resolution to move money from future expenditures for this tractor purchase is needed. Trustee Schauer seconded. Motion carried, 6-0.
21. Motion by Trustee Klimpke to accept bid for 656 I.H. tractor in the amount of \$2,255. Trustee Schauer seconded. Motion carried, 6-0.
22. An estimate to repair and paint the 2004 Sterling dump truck from Randy's Body Shop was presented to the Village Board. The total estimate is \$6,924.00. Trustee Schauer motioned to approve the cost to repair and paint the 2004 Sterling dump truck. Trustee Lageman seconded. Motion carried, 6-0.
23. President Schwoch explained there are currently three emergency sirens in the Village. The emergency siren located at the Municipal Hall is not connected to any automated emergency communication network. It was also mentioned that to comply with testing requirements, a Village Employee has to manually test the siren and also if there's an emergency, a Village Employee would need to manually sound the alarm. President Schwoch asked the board to have the siren removed. Keith Lageman motioned to remove the emergency siren from the Municipal Hall while the remodel to the hall commences. Trustee Klimpke seconded. Motion carried, 6-0.
24. Gary Leichtman presented to the board a copy of emails between himself and Legal Assistant Julie E Ripp with quotes from Atty William C. Gamoke of Wolfram, Gamoke & Hutchinson, S.C. in regards to approximately 250 feet of roadway leading up to his own property located in the Township of Mayville.

Leichtman explained that the village should be responsible for maintaining this road but indicated the village has done nothing to maintain the road for over 50 years. Gary also stated that if the Village does not make improvements to the road leading to his property, he would have a “pretty good court case” to get the road maintained. Trustee Klimpke motioned to table this item to the next Board meeting. Trustee Lageman seconded. Motion carried, 6-0.

25. Trustee Klimpke motioned to approve the Employee Committee’s recommendation to update Supervisor of Public Works job description to reflect that the Supervisor is to supervise summer and winter personnel and also advertise for job openings, hire, and terminate summer and winter personnel. Trustee Schauer seconded. Motion carried, 7-0.
26. The board was reminded of the next Village Board Meeting set for Wednesday, June 3, 2020 at 7:00pm.
27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 6-0. Meeting was adjourned at 8:52pm.

Christie Erikson, Deputy Clerk-Treasurer

Village of Dorchester Finance Committee Meeting

Date: May 11, 2020 (Monday) Immediately following board Mtg. Village Office, 250 Parkside Drive

Minutes:

1. Call meeting to order by Trustee Schauer at 8:55pm
2. Present were Trustee Schauer, Trustee Lageman, and Trustee Klemetson. Also present was Clerk/Treasurer, Michelle Dunn
3. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve the bills and vouchers for April, 2020. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Klemetson to adjourn. Motion carried 3-0. Meeting was adjourned at 9:02pm.